



Butterfield Bank

Butterfield Bank (Barbados) Limited | Mutual Building | #1 Beckwith Place
Lower Broad Street | Bridgetown | Barbados
www.butterfieldbank.com

Client Information

<u>FIELD</u>	<u>DESCRIPTION</u>
Debit Account Number	Select account to be debited for payment from the list shown
Utility Name	Select name of utility company for bill to be paid
Utility Account Number	Enter your account number for the bill being paid. This account number can be found on your bill.(for formats see format guide)
Account Holder Name	Enter name of person the bill account is held in at the utility company. This is the name that is printed on the bill.
Transfer Amount	Enter amount being paid.
Remarks	Enter the narrative you want to appear on your Bank statement for the payment being made.

N.B.

- **All Fields must be completed before submitting Bill Payment**
- **Payments overdue or due for disconnection should not be made online and should be paid directly to Utility company.**
- **Files are processed twice daily 9:00am and 4:00pm, payments received after 4:00pm will be processed next business day at 9:00am**